



MINUTES – REGULAR COUNCIL MEETING

A Regular Meeting of Valley Waters Council was held on April 8th, 2025, 7:00 P.M. in Council Chambers of the Municipal Building. Those present were Mayor Randy McKnight, Deputy Mayor Carey Beth Gillis, Councillors Lindsey Ganong, Harold Keith, Mary Francis Keirstead, Charity McDonald, and Stephen Muir. Staff: Angela McLean Regrets: Jackie Clement

Motion: To approve the meeting agenda.

Moved by: Councillor Ganong

Seconded by: Councillor Keith

MOTION CARRIED.

CONFLICTS OF INTEREST: Mayor McKnight declared a conflict on item 9I and Deputy Mayor Gillis declared a conflict on item 9H. Both will excuse themselves during those discussions. No other conflicts were declared.

Motion: To approve the minutes of the March 11, 2025, Regular Meeting.

Moved by: Councillor Muir

Seconded by: Councillor Keith

MOTION CARRIED.

Motion: To approve the minutes of the March 11, 2025, Committee of the Whole Meeting.

Moved by: Deputy Mayor Gillis

Seconded by: **MOTION CARRIED.**

PRESENTATION:

Stephen Stone, Partner, Dillon Consulting, Planner for Kings RSC. re: process for development of Rural Plan – which is a legal requirement under the Community Planning Act. It establishes clear procedures for development. Mr. Stone explained the process, which is likely to take two years, and will involve three phases:

- 1- 2025: background report, setting priorities
- 2- 2026: several community meetings, drafting the community plan, zoning rules
- 3- 2027: presentation of draft to the public and Council, final adoption

Council discussed the need to balance personal freedom and rural lifestyle with managing natural resources /environmental concerns and avoiding conflict. Responsible growth and housing requires a careful approach, including considerations for affordability. Council will have opportunities to provide input at every step. Councillor Keith reflected on his previous experience with this and the necessity for having a Rural Plan.

CAO's REPORT:

The CAO was asked about the Community Awards and responded that the only category that hasn't received a nomination is Youth Leadership. Councillor McDonald asked about the Designated Materials list for farm plastics. The CAO stated that there is a lengthy list, but this option seems like the most straightforward way to have Circular Materials pick it up. A question was asked about insurance coverage for the Belleisle Canada Day event. The Valley Waters insurance broker does not recommend that we cover the event, as we are not the organizers. Councillor Keirstead pointed out that the e-newsletter is not mobile friendly. The CAO will have that remedied.

INTRODUCTION AND READINGS OF BY-LAWS AND POLICIES:

MOTION: To proceed to 1st and 2nd Reading (by title), Valley Waters Emergency Planning By-Law 25-17-01.

MOVED BY: Deputy Mayor Gillis

SECONDED: Councillor Keith

MOTION TABLED as printed copies were not complete.

CORRESPONDENCE:

A. KRSC Building Permit Report, March 2025

B. Notification from CN Rail re: Right of Way Vegetation Management Program

NEW BUSINESS AND CONSIDERATIONS OF MOTIONS:

A. **BE IT RESOLVED** that the Clerk-Treasurer and Mayor be authorized to issue and sell to the New Brunswick Municipal Finance Corporation, a Municipality of Valley Waters debenture in the principle amount of \$830,000 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation, and **BE IT RESOLVED** that the Municipality of Valley Waters agrees to issue post-dated cheques payable to the New Brunswick Municipal Finance Corporation as and when they are requested in payment of principle and interest charges on the above debenture.

MOVED BY: Deputy Mayor Gillis

SECONDED: Councillor Muir

MOTION CARRIED.

B. **MOTION:** To amend the motion of October 1st 2024, reducing the amount being transferred from the Operating Fund into the Reserve Fund from \$89,627.97 to \$13,884.75.

MOVED BY: Deputy Mayor Gillis

SECONDED BY: Councillor Keith

MOTION CARRIED.

C. **MOTION:** To transfer \$8629.63 from the CCBF Account into the General Operating Account to account for the purchase of a new chlorination system at Belleisle Community Pool.

MOVED BY: Deputy Mayor Gillis

SECONDED BY: Councillor McDonald

MOTION CARRIED.

D. MOTION: To amend the Valley Waters 2024-2028 CCBF Plan to include a capacity assessment and sludge survey on the Wastewater Lagoon, with the balance of the \$25,000 budget for 2025 to be spent on lagoon infrastructure work.

Moved BY: Councillor Keith

SECONDED BY: Councillor Gillis

MOTION CARRIED.

E. MOTION: That the Valley Waters Subdivision By-Law be amended to require private Road Associations to be formed for private subdivision developments, and that all property owners in those subdivisions are required to be members of the Association.

Moved BY: Deputy Mayor Gillis

SECONDED BY: Councillor Keith

Several questions were posed regarding the subdivision approval process, responsibilities of developers, landowners, and PRAC, and the legacy responsibilities of the Associations.

MOTION CARRIED. Councillor Muir recorded a NAY vote.

F. RESOLUTION:

WHEREAS the Village of Valley Waters has realized the importance of providing our seniors with a good quality of life as they age; and

WHEREAS the Village of Valley Waters recognizes that healthy aging is a lifelong experience that occurs in a supportive age-friendly community; and

WHEREAS the Village of Valley Waters respects and recognizes the value older citizens can play in society; and

WHEREAS the Village of Valley Waters seeks to engage citizens in making our community a better place for seniors to live, stay socially and physically active, feel safe, and be engaged in community life; and

WHEREAS the Village of Valley Waters would like to build on the momentum of the global movement of Age-Friendly Communities, initiated originally by the World Health Organization (WHO), as an approach to meet the needs of an aging population; and

WHEREAS the age-friendly approach to community planning is compatible with and support our efforts and vision for a fully inclusive community;

BE IT RESOLVED THAT on the 8th day of April 2025 the Village of Valley Waters is committed to the age-friendly approach and will participate, support, promote and work to implement age-friendly initiatives to improve our age friendliness.

Moved BY: Deputy Mayor Gillis

SECONDED BY: Councillor Muir

MOTION CARRIED.

G. MOTION: That Colleen Quigg, Jordan Cyr, and Marc Charest be appointed as Valley Waters by-law enforcement officers, for the purpose of enforcing the Unsightly Premises By-Law, for the duration of the contract between Maritime Enforcement Services and Valley Waters.

Moved BY: Deputy Mayor Gillis

SECONDED BY: Councillor Keith

MOTION CARRIED.

H. Deputy Mayor Gillis declared a conflict of interest on item 9H and left the room.

MOTION: To donate \$450 to the Belleisle Canada Day Committee to be put toward the cost of Special Event Public Liability Insurance.

MOVED BY: Councillor Keith
MOTION CARRIED.

SECONDED BY: Councillor Muir.

Deputy Mayor Gillis returned to the room.
Mayor McKnight declared a conflict of interest on Item 9I and left the room.
Deputy Mayor Gillis assumed the seat of the Chair.

I. MOTION: To approve a donation request of \$200 to Hospice of Sussex.

MOVED BY: Councillor Muir
MOTION CARRIED.

SECONDED BY: Councillor Ganong

Mayor McKnight returned to the room and assumed the seat of the Chair.

COMMITTEE REPORTS, MAYOR'S AND COUNCILLORS' REMARKS:

A. RSC Committees: The Mayor reported that the Committees are still on hold. We are still waiting for more information on potential Board Mediation.


B. UMNZB Zone Reps: The Zone 3 meeting will be held here at the Municipal Building on April 16.
All Councillors are welcome to attend and can forward agenda items to Councillor Ganong.

C. Valley Waters Advisory Committees: The Mayor referred Council to the minutes in the meeting package.

Councillor Keith asked about the amount in the Budget for the medical scholarship, and the next step. The budget is for \$5000. The Mayor will investigate whether other resources have already been set aside in the community and the status of the RSC fund. Council can then decide whether to hold a community meeting.

MOTION TO ADJOURN at 8:20 pm by Councillor Muir.


MAYOR


CLERK/TREASURER